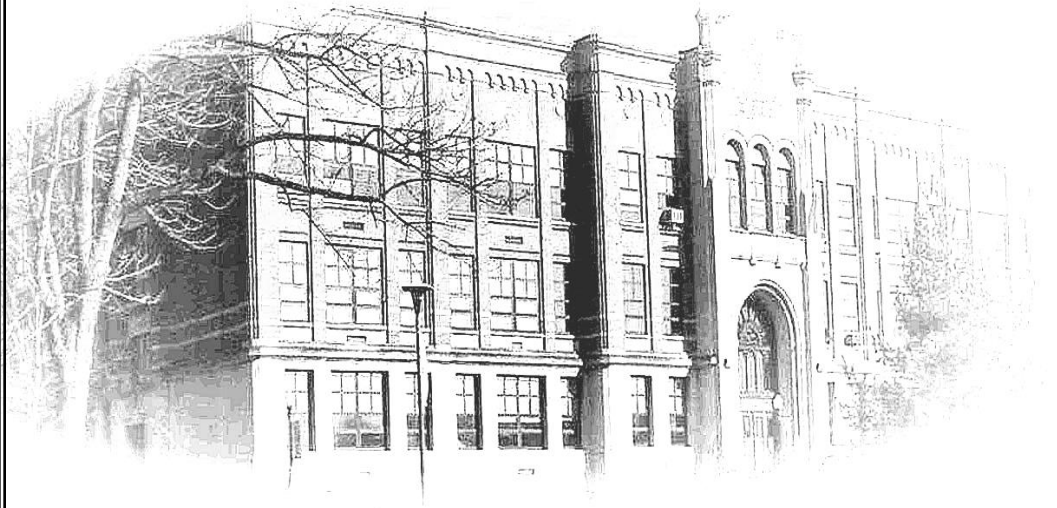
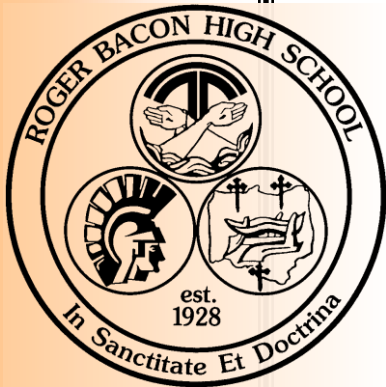


Roger Bacon High School



College Planning Handbook

**A Resource for Students and Parents
Class of 2023**



Roger Bacon High School Guidance Department
Revised, January 2022

Welcome parents and students of the class of 2023 to the beginning of the college search and application process.

This is an exciting time for you! The process may seem complex and even overwhelming at times, but we have tried to simplify things for you in this College Planning Handbook. Many resources are available in here, in the Roger Bacon Guidance Office, and on our Roger Bacon Guidance web page (under the tab “Academics”.) Students will also attend College/Career Readiness sessions with the Guidance Counselors during flex bells. We encourage you to be thorough in your investigation and pursuit of college information, and we look forward to working with you.

*Pam Rosfeld, Jessica Smith and Solomon Tentman
Guidance Counselors*



America's college student population is more diverse than ever. Many students attend school while working part- or even full-time. There's no one-size-fits-all path to (or through) college – and we need to help students to plan accordingly.

Six Steps to Simplify College Planning

College is an investment in yourself and your future. It can be expensive and requires research to find the best academic match and financial fit. You also want to make sure you match your college choice to your personality and your academic and career goals. Consider the following steps when making your decision and plan for a smooth transition into college life:

1. Know yourself and your reasons for attending college

Questions to consider:

- What do you expect out of college?
- Do your interests match your skills?
- How important is it to be close to home and family?
- Would starting at a community college be a better way to begin your college education?

Answering these questions and others about school environment and your academic preparation can help you figure out why you're going to college and what type of college experience would be best for you.

Next steps:

Complete the **College Planning Values Assessment** in the Resources Section of this handbook.



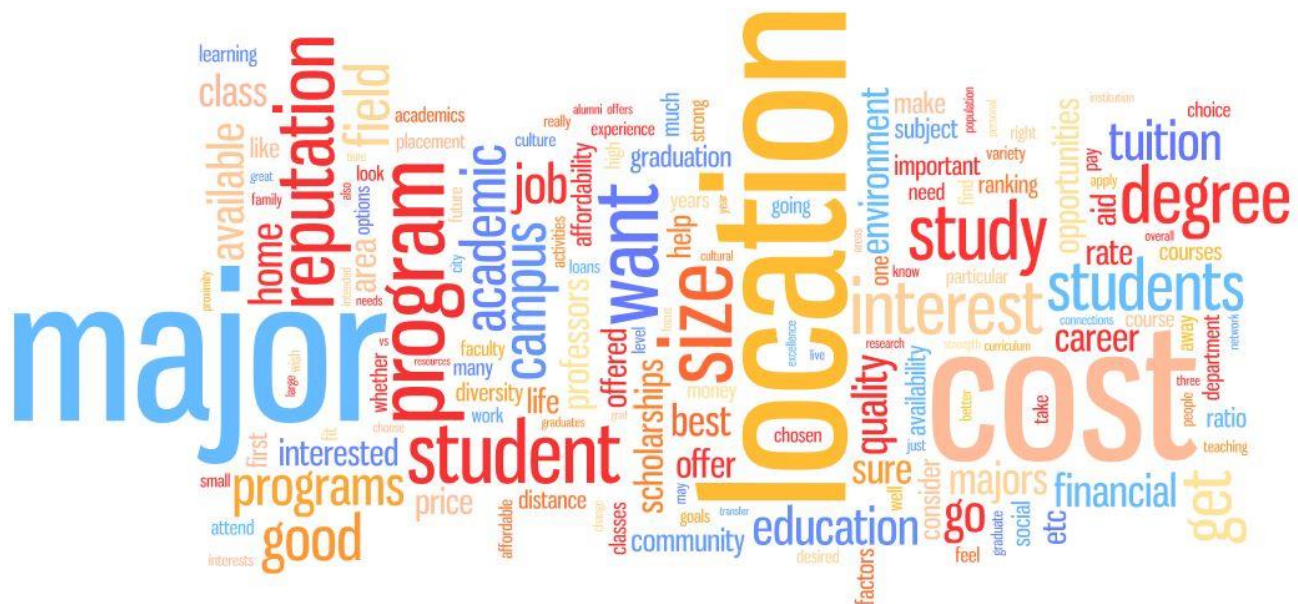
2. Consider college characteristics

Do you know your needs and wishes well enough to match them to specific college characteristics? Many students start with looking at the colleges that offer the academic program they interested in, and then rank other important factors. Some other factors could be:

- Location
- Type of school (2 year, 4 year; public, private; urban, rural; religiously affiliated, etc.)
- Admissions standards (very selective, selective, someone selective, non-selective)
- Cost of attendance (tuition, room/board, fees, etc.)
- Scholarship & financial aid opportunities
- Size of enrollment
- Student composition
- Support services
- Reputation in a particular field

Next Steps:

Complete the College Match Self-Survey online: <https://schoolbuff.com/worksheets/college-match-self-survey-for-the-college-bound/> or in the Resources section of this handbook.



3. List, compare, and visit colleges

Research, research, research! Use college catalogs (a few schools still print them!), Naviance, the Internet, the college planning section of your ACT or SAT score report, college representatives, parents/guardians, friends and alumni to find out about colleges that interest you. **Schedule to meet with college representatives who visit Roger Bacon during flex bells.** Visit campuses, attend a class, and meet with a faculty member in your field of study. Talk to students and try to get an idea of what it's like to attend the college.

- How many schools should I apply to?

Pick ten schools to start, you do not have to apply to all ten but it gives you a chance to thoroughly research your options.

Why ten? Because that allows you to divide your list like this:

- 1 Wild Card (1%-10% chance)
- 3 Reach (Low Chance of Acceptance (11%-25% chance))
- 3 Maybe (Medium Chance of Acceptance (26%-60% chance))
- 3 Likely (High Chance of Acceptance (61%+ chance))

Keep searching and researching until you have narrowed down your list to the places that are the best fit/match for you. Many students have a final list of 3-5 schools that they apply to.

Next Steps:

Type your list of schools into that document as you research. Like this:

1	SCHOOL	general % acceptan	How many students?	How many students?
2	Site		x	x
3	Login/password		x	x
4	REACH	1-24%	ANSWER THESE QUESTIONS:	
5	Amherst	12%	1800	
6	Wesleyan	20%	3200	
7	Tufts	21%	around 10,000	
8				
9	MAYBE	25-75%		
10	Brandeis	39%	around 5,000	
11	Hampshire College	63%	1500	
12	Mt. Holyoke	42%	2400	
13	Emerson College	48%	4500	
14	Boston College	28%	13000	
15	MATCH	76-100%		
16	Wheaton College	64%	1600	

4. Apply for admission and observe deadlines

Students can apply to most schools on-line. The first thing you want to do is check if your college(s) accept the Common Application. If so, use that, it is easy! If the college does not accept the Common Application, apply on-line through the college's website.

Pay attention to deadlines! Each school will have its own application deadline. Apply as early as possible – some colleges have set **November 1** as their deadline to be considered for scholarships. Another common deadline is **December 1**.

Here are some of the different admissions plans:

EARLY DECISION (ED) is a plan for students who have a definite first-choice college where they are 100% certain they would want to attend if accepted. When you apply ED, you sign a *binding contractual agreement* that you will attend that college if admitted. You may apply to only one school under ED. If accepted, you must withdraw any other college applications.

EARLY ACTION (EA) - you apply early and find out an admissions decision early. **This is often the scholarship deadline.** However, you are not bound by contract to attend this institution if accepted, and you may apply to other schools. **This plan should still be utilized for students' first-choice colleges, and you can apply to more than one college under EA.**

REGULAR DECISION (RD) is the traditional plan where you complete and submit your application & supplemental materials by a given deadline (which typically varies from January to March). Colleges review the applications and send all admissions decisions at the same time, usually in late March/early April. Students then have until May 1st to notify the college they have chosen to attend.

ROLLING ADMISSIONS is a plan where colleges review completed applications as they are received from August through the end of the application cycle (spring of senior year). Once an application is evaluated, an admissions decision is sent. Though there may be no formal deadline, it is best to apply by December of senior year, before colleges limit their freshmen class enrollment.

5. Develop a plan to finance your education

The FAFSA (Free Application for Federal Student Aid) is now available **October 1**. While it may not be processed by some colleges until January, you should apply for financial aid at the same time you are applying to colleges.

Determine what it will cost at the college of your choice, both fixed fees such as tuition, room and board, and variable costs such as books, fees, travel expenses, etc. All colleges are required to have “**Net Price Calculators**” on their websites now. Add these costs for total expenses, then estimate what funds you have available: savings, possible income, and parents’ financial resources.

There are many quality sites that offer such tools as a financial aid need estimator to estimate the federal financial aid for which you may be eligible. Don’t rule out a college just because you think it's too expensive. You typically won't find out about your final financial aid package until the winter/spring of your senior year. If you don't get the financial aid you hoped for, you can appeal with the Office of Financial Aid at the college.

TYPES OF GRANTS

- ✓ Federal Pell grants
- ✓ Federal Supplemental Educational Opportunity Grants (FSEOGs)
- ✓ Teacher Education Assistance for College and Higher Education (TEACH)
- ✓ Iraq and Afghanistan service grants
- ✓ Grants for American Indians, Alaska natives, and native Hawaiians
- ✓ State-based college grants

TYPES OF SCHOLARSHIPS

- ✓ External scholarships
- ✓ School-sponsored scholarships
- ✓ Need-based scholarships
- ✓ Merit-based scholarships
- ✓ Renewable scholarships
- ✓ Non-renewable scholarships

TYPES OF LOANS

- ✓ Direct subsidized loans
- ✓ Direct unsubsidized loans
- ✓ Direct PLUS Loans
- ✓ Direct Consolidation Loans
- ✓ Federal PERKINS loans
- ✓ Private loans

6. Review and complete your plans

You are making plans for your future, so show initiative and be assertive. Follow up with the colleges to which you've applied with any and all questions. Keep track of all of the documents they mail and email you!

The students who benefit most from college are those who are most engaged in academic life and their campus communities, taking full advantage of the college's opportunities and resources- so remember what students *do* at college seems to be the thing that matters more than where they *go*. YOU are the most important part of that!

If you still aren't sure where to go, talk it over with your parents and guidance counselor.

Accept the offer from the college of your choice by May 1st and let the others know you won't be attending.

Getting into college might seem like a lot of work, but once you set foot on campus and begin your freshman year, you will know it was well worth your effort.



NAVIANCE

What is Naviance?

- Naviance is an online comprehensive college and career readiness platform that enables self-discovery, career exploration, academic planning, and college preparation.

What features and tools in Naviance are available to students?

- Strengths Explorer - helps you identify your key strengths that you can use as you proceed on your college, career and life readiness journey
- AchieveWorks Personality- is a Meyers-Briggs based personality profile. It helps you identify your personality type by asking you to choose scenarios that best represent how you behave in real life.
- AchieveWorks Intelligences- helps you uncover your different intelligences and how to leverage them.
- AchieveWorks Learning and Productivity- Discover your sensory, environmental and mindset preferences to help develop and adjust your study practices.
- Career Cluster Finder- helps you identify your interests and discover career clusters that contain careers that might interest you.
- Career Interest Profiler- captures your interests to help identify your personality traits and suggests careers based on the U.S. Department of Labor's data.
- SuperMatch college search- select from a number of criteria, indicate its level of importance and quickly get a response based on those criteria, including an explanation of the results.
- Naviance Test Prep- game-based and tablet-compatible, encouraging students to earn points and badges as they take the course. Personalized, adjusting student activities each day and predicting scores on test day

Important Information about Naviance & the College Application:

- College Application Process – tracks a list of in-progress college applications. Students request electronic transcripts to be sent to colleges they are applying to. Students will also request teacher letters of recommendation on Naviance.
- College Representative Visits to Roger Bacon- students will sign up for college rep visits on Naviance.

Roger Bacon's Naviance website: <https://student.naviance.com/rogerbhs>



RESEARCHING AND VISITING COLLEGES

Colleges Visiting Roger Bacon

Many college representatives will visit Roger Bacon High School in the fall and spring. During their visits, reps meet with interested students in small groups to discuss topics such as the academic programs, campus life, financial aid, and admission procedures of their college. They also answer students' questions. Most of these admissions representatives are scheduled during the flex period. Students may sign up for the presentation on Naviance. If a student sign up, we will be expecting them to attend, so plan time accordingly. All students are encouraged to talk with these admissions representatives and pick up additional information they may provide. There is a link to the calendar of visitors on the Guidance web page

College Visits

Campus Tours & Information Sessions

- This is the most traditional way to visit a college. Students will get an informational session hosted by the Office of Admissions, typically followed with a walking tour of campus. Students can register for these on the college's Admissions website or by calling the college.

Overnight Campus Visit

- Students often get paired with a student and shadow them for a class or two and spend the night in their dorm room. Contact the Office of Admissions at individual colleges about these programs.

Summer Programs

- These programs help students get a feel for college curriculum & spend time on campus. There are many types of summer program options students can look into, including ones geared towards majors. Some of these programs come with a cost but there are many that are free to students.

Juniors are allowed **one** college visit day, and seniors are allowed **three** college visit days during the school year. Prior approval from the main office is required. A sample of the **college visit permission form**, as well as tips for students when making a college visit, are included in this *College Planning Handbook*. These days are considered excused absences, and should not be taken at the beginning of a new term or at the very end to avoid conflicts with tests or exams.

College Fairs

NACAC -Cincinnati National College Fair Annually in September/October Duke Energy Center	CABUCA- Historically Black College Fair Annually in September Tyred Stone New Beginning Church
Northern Kentucky Regional College Fair Annually in late September/early October Thomas More University	Annual Spring College Fair Annually in March/April Cintas Center (Xavier University)
NACAC Performing & Visual Arts Fair Annually in September Cintas Center (Xavier University)	

As counselors we are often asked: What is a “good” college?

A good college...

- Is in the location/environment that you want
- Offers the academic program/major you are interested in
- Offers activities you are interested in
- Is affordable for you and your family
- Offers the internships/ research opportunities/ co-ops/ career placement/ study abroad opportunities that you need/want
- **Is a place you will graduate from**



APPLYING TO COLLEGE

The Application

The Common Application: More than 800 colleges use the Common Application. The Common Application allows a student to apply to multiple colleges with one application. Before applying to any college, check the Common Application website (www.commonapp.org) and see if the college is included. Students must set up a personal account and then match their account to Naviance. This will allow counselors to send important documents (transcripts, letters of recommendation) to the colleges/universities. After students have finished and submitted the application through the Common Application, they will receive an email confirming that the application has been successfully submitted. **If you do not receive the confirmation email, the application was not submitted. Please check the application for errors/omitted information and re-submit.**

Other online applications: Most colleges NOT using the Common Application prefer **online applications**. If a student applies online, the student must request their official transcript be sent to that school on Naviance. Applications cannot be processed by an admissions office without the student's official school transcript. **Counselors will not know if you have applied online unless you tell them!**

What else goes with my application?

- **The Transcript**

A transcript is your academic record. These must be sent by a counselor to be considered an “official” transcript. Transcripts have all semester and final grades and cumulative unweighted GPA. It often takes several weeks for it to be processed by the college. If there is a specific deadline for an application, we request that the transcript be requested **TWO WEEKS** before that deadline, to allow ample time for it to be processed.

- **Letters of Recommendation**

Seniors are responsible for requesting letters of recommendation that may be required with admissions and scholarship applications. The purpose of the recommendation letter is to supplement the information already included in the application and address personal qualities of the student.

Please request letters at least two weeks in advance.

All teachers have a Naviance account and students will request letters of recommendation on Naviance. Teachers will upload their recommendations directly to Naviance to submit them.

- **Resume**

A resume may be sent with admissions and scholarship applications. The resume should include all honors, extracurricular activities (both in and out of school), volunteer service, and work experience since ninth grade. These also help counselors and teachers write letters of recommendation. The *“Senior Questionnaire/Brag Sheet”* should be completed at the beginning of senior year and turned in to their counselor with a copy of the student’s resume.

- Essay

College essays typically include a combination of one longer personal statement (250 to 500 words); a short answer about a meaningful activity or volunteer or work experience (150 words); and a question on a topic such as “why are you interested in College X and why is it a good match for you?” See these essays as opportunities to reveal different sides of a student: What makes you different? What are your major academic and non-academic interests and strengths? What are your goals for college and beyond? Essays are a chance for a student to give admission officers a better idea of their character and strengths. Remember to proofread essays carefully before sending them in.

- Test Scores

Some colleges require or recommend that a student send scores from tests such as the SAT or ACT. Some colleges accept scores only from the testing organizations themselves and some will take the scores off of the student’s transcript. Be sure to ask the college how they accept test scores.

- Auditions and Portfolios

If a student is applying to music, art or theater programs, the colleges may want to see samples of work. This means a student may need to audition or send portfolios or videos showing artistic ability as part of the application.

- Interviews

Interviews are not needed at many schools but it’s a good idea to do an interview if it is included as an option on the college’s admissions website. It shows that a student is serious and gives the student a chance to connect with someone in the admission office. Even if a college is far away, a student may be able to interview with a local alumnus.

- Application Fee & Fee Waivers

Students are often surprised to find that submitting their college applications typically requires a payment to the college or university. Some colleges allow students to apply for free, but other colleges charge students between \$25 to \$90 simply to submit their applications.

Some colleges do NOT charge an application fee, or else they offer specific windows of time throughout the year when they waive their application fees. Check with your college to see if these types of opportunities are available and, if so, plan to submit your application to align with the free application timeline.

WHAT IS A COLLEGE APPLICATION FEE WAIVER?

A fee waiver is most typically a form that a student completes, on their own and/or with the help of a school counselor, then submits to a college or university to request that the application fee be “waived” – cancelled – removed! There are a few different forms of fee waivers, but most require students to demonstrate that the application fee presents a financial hardship for their ability to apply to the institution — emphasis here on *presents a financial hardship*. Of course, no one ever wants to pay fees, but waivers for college application fees are meant for students and families who otherwise would not be able to apply to college without financial assistance.

Note: There *are* other ways to receive an application fee waiver that are not dependent on a financial hardship that we won't necessarily cover here. For example, some colleges may offer you a fee waiver for attending (even virtually) an admissions program. Sometimes colleges will email you out of the blue with an application fee waiver. When in doubt, you can always ask the admissions office.

WHO QUALIFIES FOR A FEE WAIVER?

A student typically has to meet at least one of the following criteria to receive a fee waiver:

- Receive or be eligible to receive free or reduced lunch at their high school
- Family income falls within the income eligibility guidelines set by the USDA Food and Nutrition Service
- Eligible for a fee waiver through the ACT or College Board
- Receives public assistance, such as housing, food, or child care subsidies
- Lives in a federally subsidized public housing, a foster home or is homeless
- Enrolled in a federal, state, or local program that aids students from low-income families such as Upward Bound, Educational Talent Search or another TRiO program such as GEAR UP.
- Veteran of the U.S. Armed Forces or on active duty in the U.S. military

Sometimes, though, a student might legitimately have difficulty paying for college but does not fall neatly into one of these categories. **If none of these situations applies to you but you do not have the funds to apply to college, do not stop there!** Most fee waivers give the option for the student to provide a supporting statement on their own or from a school official (such as a counselor or principal), college access advisor, financial aid officer, or community leader explaining their financial hardship.

Students who qualify can meet with their counselor to get application fee waivers.



*I better start writing
my college essay!*

SCHOLARSHIPS & FINANCIAL AID

One of our primary resources in communicating information to students is on our website at www.rogerbacon.org. It will contain all the information we receive in the Guidance Office pertaining to college open houses, special programs, job opportunities, and scholarships. This information is also posted on the bulletin boards outside the Guidance Office and on the TV monitors in the cafeteria. (We will also tweet out reminders – follow us at [@RBGuidance](https://twitter.com/RBGuidance)!) By mid-year there is an extensive list of scholarships posted for college bound seniors. Seniors should refer to this often as it is updated frequently.

Applications for all scholarships that are posted are kept in the Guidance Office where all students have access to them. Criteria for the scholarships and instructions for applying are also included. Since these web updates are the primary way for the Guidance Office to communicate the same information to every senior, it is important that they be read by every senior. If the scholarship requires an official school transcript, the request should talk with or email their counselor.

Scholarships may be available from colleges, local community groups, the military, employers, or national organizations. Keep your eyes and ears open for any scholarship opportunity. There are websites on the internet that also offer scholarship listings. Scholarship search services will do the looking for students, usually at a significant cost. Be wary of them! We receive warnings of scholarship scams every year. They do not guarantee that a student will receive a scholarship, only that they will inform students of scholarships. All students have access to the same information at no cost. Check financial aid and scholarship links on our RBHS Guidance web page as well.

The financial aid process begins with the completion of the Free Application for Federal Student Aid (FAFSA.) This federal financial aid form can be submitted after **October 1**. It requires income and tax information from the previous year for both the student and parent. We will host a Financial Aid Night for seniors and their parents in the fall to explain the financial aid process in detail with a college financial aid administrator.



STUDENT ATHLETES

Student athletes who will be accepting an athletic scholarship from a Division I or II College must register with the **NCAA Clearinghouse** after their junior year. The NCAA requires that this registration be done on-line at their website at www.ncaa.org. Be sure to print out the "*Guide for the College-Bound Student Athlete*," which contains detailed information about eligibility for Divisions I, II, and III. Students complete the eligibility form on-line and then must request their official transcript be sent to the Clearinghouse. The official transcript is used by the Clearinghouse to open a file for that student-athlete. College coaches can then access information about that student's academic record, to determine their potential for qualifying for an athletic scholarship. Your final transcript is sent to the NCAA from the Guidance Office after graduation. The NCAA will not classify you as eligible until you have met all requirements and have received your diploma.

To determine if a student-athlete is eligible to receive an athletic scholarship, the NCAA Clearinghouse uses the student's core grade point average and ACT® or SAT® scores. The core GPA includes only English, Math, Science, and Social Studies, and other approved electives (foreign language and other academic electives.) Religion, Physical Education, and Fine Arts courses cannot be used in determining the student's core GPA. The "*Guide for the College-Bound Student Athlete*" provides details about how to calculate the core GPA and determine eligibility.

The **NAIA** now requires a similar registration process for student-athletes participating in athletics at an NAIA school. Students should visit their website at www.naia.org for registration information. At this time, no specific grades or test scores are required, but an official transcript must be sent to the NAIA.



ACT/SAT TESTS AND SCORE REPORTS

Registration for the ACT and/or SAT online (the links are on the guidance webpage). Test dates and regular registration deadlines are noted in this booklet, posted on the Guidance webpage, and on the Guidance TV monitor in the cafeteria. The ACT/SAT school code for Roger Bacon is **361-080**.

Colleges often request that official scores be sent to them by the testing company. When you register for the test be sure to indicate the proper code for the college or agency where you want your scores to be sent. For example, the code for the NCAA Clearinghouse is 9999. If you are applying to a military academy you will also need to have scores reported to your Representative in Congress. Your test fee includes the cost of sending your scores to four colleges, so you should have them sent even for the first test that you take.

Important Dates for 2022

ACT TEST	
Test Date	Registration Deadline
June 11, 2022	May 6
July 16, 2022	June 17

SAT TEST	
Test Date	Registration Deadline
May 7, 2022	Apr 8, 2022
Jun 4, 2022	May 5, 2022

Late Registration for both ACT and SAT require an additional fee

Ohio State law requires schools to administer the state-funded ACT to all grade 11 students in the spring of the school year. All Roger Bacon juniors will take the ACT on February 25th. This ACT is no cost to students/families.

What is Test Optional Admissions?

Because many SAT and ACT testing dates have been cancelled or postponed due to the COVID-19 pandemic, some colleges have adopted test-optional or test-flexible policies or plan to de-emphasize standardized test scores when reviewing undergraduate applications this fall.

1. THERE ARE DIFFERENT TYPES OF TEST-OPTIONAL SCHOOLS

- A test-optional college lets students decide whether they want to submit test scores with their application.
- A test-flexible college lets students submit other test scores in place of the SAT or ACT, such as one or more SAT Subject Tests, an International Baccalaureate exam, or Advanced Placement test.
- A test-blind college will not consider test scores, even if you submit them.

2. TEST-OPTIONAL POLICIES DIFFER FROM COLLEGE TO COLLEGE

Some test-optional policies come with restrictions. For example:

- Some colleges require test scores for out-of-state or international students, or for students pursuing certain majors.
- Some test-optional schools may determine your test-optional eligibility using an index calculated from your GPA and class rank.
- Some may ask for additional materials instead of test scores, such as samples of your academic work, scientific research, or additional recommendation letters.

Due to COVID-19, many colleges have changed or lifted some of these restrictions, so be sure to check with the college to confirm how it will use test scores in the admissions process.

What Test-Optional Means for Applicants

Many colleges have moved to consider students for admission with or without a standardized test score as part of their application. Choosing not to send a test score will not disadvantage any student. It is important to check with each college on how students who elect not to send a test score will be considered for scholarships.

Application Review without a Test Score

Many colleges share that they have a holistic approach to evaluating students for admission. Standardized test scores have historically only made up a small part of this decision process. In the absence of a test score, colleges will continue to look at all factors of an application holistically. These factors include:

- Completion of a core curriculum
- Grades earned throughout high school
- Student's decision to take rigorous coursework such as AP, honors, etc.
- Application essays
- Extracurricular activities and other achievements

NAVIANCE - COLLEGE APPLICATION PROCESS

Your counselor submits official transcripts, school reports, school profile and letters of recommendation electronically. Most colleges prefer electronic submission and counselors do this using Naviance.

MANDATORY ACCOUNT MATCHING

**DOCUMENTS CANNOT BE SENT TO ANY OF YOUR COMMON APP COLLEGES
UNTIL YOU COMPLETE THE STEP 1-3 BELOW:**

Step 1 -- Create a Common App account:

- Create an account on with the Common Application (www.commonapp.org)

Step 2 - Log into your Naviance account.

- Click on the "Colleges Tab"
- Click on "Colleges I am Applying To"
- It will say "It looks like you are not currently able to apply to Common App Schools"
- Click on "Match Accounts"
- Enter your Common App email address and date of birth, then click "Match Accounts"

**** If it says you need to complete the FERPA****

- Click on "Sign the FERPA Waiver" - this will take you to the Common Application.
- Enter your Common Application email and Username.
- Click on My Colleges
- Choose one of the colleges you plan to apply to (or add a college to the list).
- Click on "Recommenders & FERPA"
- Click on the link to complete the FERPA waiver.
- Agree to the terms (we recommend that you waive your right to see letters of recommendation).

Tips to successfully match accounts:

- Make sure you enter the **email address** that you chose for your Common App account.
- Make sure your **last name** matches on your Family Connection profile and your Common App account.
- Make sure your **first name** or **date of birth** matches on your Naviance profile, your Common App account, and in the FERPA box.

Step 3 - Transcript Requests:

You should request your transcripts through Naviance at least 10 school days before your deadline

1. Log into Naviance.
2. Choose 'Colleges' tab.
3. Select Mange Transcripts
4. Click the pink circle with white plus sign to add a new request
5. Check the box that says 'add request' for each application that you are requesting a transcript
6. What type of transcript are you requesting? **Select Initial**
7. What additional materials, if any, do you want to include? **Do not select anything here**
8. Be sure to hit Request and Finish at the bottom of the screen

Step 4- Requesting Teacher Recommendations on Naviance

1. Be sure to ask your teachers **in person** if they would be willing to write a letter of recommendation for you before you submit the request.
2. Then log onto Naviance → click 'Colleges' and "Letters of Recommendation" to **electronically** request teacher recommendations.
3. Click Add Request, choose a teacher from the drop down, and choose "**current and future colleges I add to my Colleges I'm Applying To list**"
4. You should add a personal note to the teacher
5. Hit "Submit Request" at the bottom of the screen
6. Follow up with a hand written thank you note to the teacher

Helpful Information for completing the Education section of the Common App

- The class size is: 136
- We do exact rank, rank is weighted
- We are on a 4 point GPA scale, GPA is unweighted
- Yearlong courses are 1 credits. Semester courses are .5 credit
- The school phone number is: 513-641-1300
- The school CEEB code is: 361080
- The address is: 4320 Vine St Cincinnati, OH 45217
- Counselors:

Class of 2023: Last names N-Z	Pam Rosfeld	PRosfeld@RogerBacon.org	513-641-1300
Class of 2023: Last names A-G	Jessica Smith	jsmith@rogerbacon.org	513-641-1300
Class of 2023: Last names H-M	Solomon Tentman	stentman@rogerbacon.org	513-641-1300

RESOURCES

Recommended Web Links: Check Links on the Roger Bacon Guidance Page

www.rogerbacon.org	RBHS Guidance Webpage- under "Academics" tab
student.naviance.com/rogerbhs	Career inventories, college search tools, college and career planning
<u>College Search</u>	
www.petersons.com	College search, career information, test prep, and financial aid
www.collegeview.com	Information on career planning, college search, and scholarship search
www.collegenet.com	U.S. and Canadian Colleges and Universities
nces.ed.gov/collegenavigator/	College Navigator - National Center for Education Statistics
www.collegexpress.com	College & scholarship search site
www.campusreel.org	Virtual campus tours
www.cappex.com	College & scholarship search site
<u>ACT/SAT Testing</u>	
www.act.org	Sample test questions and college search and career planning
www.collegeboard.org	Sample test questions and college search and career planning
www.fairtest.org/university/optional	List of test score optional colleges
www.number2.com	Free test preparation for ACT, SAT, and GRE. Includes vocabulary builder and financial aid information
www.princetonreview.com	Understanding standardized tests and the college admissions process

www.khanacademy.org	Offers course and tutoring in STEM, also has resources for test prep and college & career exploration
<u>College Application</u>	
www.commonapp.org/	Common Application
www.coalitionforcollegeaccess.org	Coalition for College Application
commonblackcollegeapp.com	Common Black Colleges Application
<u>Financial Aid</u>	
www.fafsa.ed.gov	Free Application for Federal Student Aid
www.studentaid.ed.gov	Lots of information about Financial Aid and college preparation. Find out what you need to do to prepare for life beyond high school
www.finaid.org	Student Guide to Financial Aid and Scholarships
fsaid.ed.gov	FSA ID
blog.collegegreenlight.com/blog/100percentmeetneed2019/	Colleges that Meet 100% Financial Need in 2019
<u>Scholarship Links * RBHS Guidance Website is the best place to start!</u>	
www.fastweb.com	Free scholarship search and college directory
opportunity.collegeboard.org	College Board Opportunity Scholarships
www.cincinnati-scholarship-foundation.org	Cincinnati Scholarship Foundation
<u>Other Links</u>	
www.collegeessayguy.com	Great free resources (also offers one on one for a fee)

<u>blog.collegegreenlight.com/blog</u>	Connects first generation and underrepresented students to colleges & scholarships
<u>www.ncaa.org</u>	Information about initial-eligibility at NCAA Division I and Division II member colleges and universities
<u>www.bls.gov/ooh/home.htm</u>	Occupational Outlook Handbook – career exploration
<u>www.edonline.com/cq/hbcu/alphabet.htm</u>	Complete list of Historically Black Colleges and Universities
<u>http://www.earnandlearn.com/index.cfm</u>	Career Opportunities in Union Skilled Trades Apprenticeship Programs in Greater Cincinnati, Northern Kentucky and Indiana.
<u>http://oltapp.com/</u>	Ohio Laborers Apprenticeship

Resources for Students with Special Needs

American Council of the Blind www.acb.org	National Research Center on the Gifted and Talented http://nrcgt.uconn.edu/
Association on Higher Education and Disability www.ahead.org	National Center on Secondary Education and Transition Opportunities for youth with disabilities www.ncset.org
Children and Adults with Attention Deficit Disorder www.chadd.org	School Psychology Resources www.nasponline.org
Disabilities Studies and Services Center www.dssc.org	U.S. Dept. of Justice: Americans with Disabilities Act www.ada.gov
ERIC Clearinghouse on Disabilities and Gifted Education www.ericec.org	National Attention Deficit Disorder Association www.add.org
Exceptional Nurse www.ExceptionalNurse.com	Federation for Children with Special Needs www.fcsn.org
Learning Disabilities Online www.ldonline.org	Internet Resources for Special Children www.iser.com
Learning Disabilities Association of America www.ldanatl.org	National Parent Network on Disabilities www.bryanking.net/national-parent-network-on-disabilities-npnd

COLLEGE VISIT FORM

1. Each senior is permitted to take THREE (3) college visit days and each junior is permitted to take ONE (1) college visit day during the school year.
2. **To obtain an official college visit day, complete the form below and return to Mr. Zlatic for his approval at least one week in advance of your planned visit.**
3. Do not assume that your request will automatically be approved. College days are generally not permitted during four-day weeks, or at the end of the quarter.
4. Please note that this day is still considered an absence from school, but it is an excused absence. The student **MUST** obtain a written statement from the admissions office of the college visited, and present it to the attendance office upon return to Roger Bacon.
5. Be sure to call the college admission office to make appointments for interviews, campus tours, and a schedule of classes you can attend. Most colleges will treat you very well if you give them advanced notice of your visit.

I, _____, will miss classes on

_____, for a college visit to the following

college/university: _____

My signature below indicates that I have informed all of my teachers of my absence in advance. **I am aware that it is my full responsibility to make arrangements to make up all work I may miss on the day I am absent.**

(Student's signature)

(Date)

TEACHER SIGNATURES:

1. _____

5. _____

2. _____

6. _____

3. _____

7. _____

4. _____

I hereby verify that my son/daughter will be absent from school for an official College Visit day.

_____ Parent signature